Coaches Certification Test Outline

This coaches certification test outline is intended to serve as a rules-education tool for the conference and the institution, and as a study guide for coaches. The 2007-08 test includes legislation contained in NCAA Bylaws 10 (ethical conduct); 12 (amateurism); 13 (recruiting); 14.02 (definitions and applications of eligibility terms); 14.3 (freshman academic requirements and eligibility); 14.4 (progress towards degree); 14.5 (transfers); 15.02 (definitions and applications); 15.3 (institutional financial aid); 16 (awards and benefits); 17.02 (definitions and applications) and 17.1 (general regulations). Please note the following bylaw citations and pages refer to the 2006-07 NCAA Division II Manual.

1. Ethical Conduct.
   a. Unethical conduct. [10.1, page 53]
   b. Knowledge of use of banned substances. [10.2, page 53]
   c. Gambling activities. [10.3, pages 53-54]

2. Amateurism.
   a. Definitions.
      - Professional athletics team. [12.02.4, page 57]
   b. General regulations.
      - Receipt of free items by prospective student-athlete. [12.1.2.4.8, page 61]
   c. Tryout after enrollment. [12.2.1.1, page 62]
   d. Competition. [12.2.3, page 62]
   e. Use of agents. [12.3.1, page 64]
   f. Promotional activities.
      1. Trading cards. [12.5.1.1.3, page 66]
(2) Commercials prior to collegiate enrollment. [12.5.1.2, page 66]

(3) Camps. [12.5.1.7, pages 67-68]

3. Recruiting.

   a. Definitions.

   (1) Contact. [13.02.2, page 73]

   (2) Contact period. [13.02.3.1, page 74]

   (3) Evaluation period. [13.02.3.2, page 74]

   (4) Quiet period. [13.02.3.3, page 74]

   (5) Dead period. [13.02.3.4, page 74]

   (6) Enrolled student-athlete. [13.02.4, page 74]

   (7) Permissible recruitment activities for enrolled student-athletes. [13.02.4.1, page 74]

   (8) Evaluation. [13.02.5, page 75]

   (9) Home. [13.02.6, page 75]

   (10) National Letter of Intent. [13.02.7, page 75]

   (11) Prospective student-athlete. [13.02.8, page 75]

   (12) Recruiting. [13.02.9, page 75]

   (13) Recruited prospective student-athlete. [13.02.9.1, page 75]

   (14) Representative of athletics interests. [13.02.10 and 13.02.10.1, page 75-76]

   (15) Telephone calls. [13.02.11, page 76]

   (16) Official visit. [13.02.12.1, page 76]
(17) Unofficial visit. [13.02.12.2, page 76]

(18) Institution's sports camp or clinic. [13.12.1, page 99]

b. General principles.

(1) Eligibility of recruiting violations. [13.01.1, page 73]

(2) Institutional responsibility in recruitment. [13.01.3, page 73]

(3) Off-campus recruiting. [13.01.4, page 73]

(4) Recruiting by representatives of athletics interests. [13.01.5, page 73]

(5) Permissible recruitment activities for enrolled student-athletes. [13.02.4.1, page 74]

(6) Permissible in-person, off-campus recruiters – Division II. [13.1.2.1, page 77]

(7) Off-campus recruiters. [13.1.2.1.1, page 77]

(8) Official visit exception. [13.1.3.3.1, page 79]

(9) Letter-of-Intent signing-date exception. [13.1.3.3.2, page 79]

(10) Telephone calls subsequent to National Letter of Intent signing or other written commitment. [13.1.3.3.3, page 79]

(11) Enrolled students and student-athletes. [13.1.3.5.1, page 79]

(12) Summer housing for prospective student-athletes. [13.2.6, page 83]

(13) College use of high school facility. [13.15.1.3, page 103]

(14) Donation of equipment. [13.15.1.6, page 103]

• Athletics equipment. [13.15.1.6.1, page 103]

(15) Ticket sales. [13.15.1.7, page 104]

c. Contacts and evaluations.
(1) Restrictions on contacting, recruiting and providing financial assistance to high school and four-year college prospective student-athletes. [13.1.1.1 and 13.1.1.2, page 76]

(2) General recruiting regulations for the following individuals in regard to telephone calls, letters, evaluations and in-person contacts. [13.01.5 and 13.1.2, pages 73 and 77]
   (a) Representatives of athletics interests. [13.01.5 and 13.1.2.3, pages 73 and 78]
   (b) Institutional staff members (faculty, coaches, administrators). [13.1.2.2, page 77]
   (c) Student-athlete. [13.1.2.4, page 78]
   (d) Talent scout. [13.1.2.5, page 78]

(3) Telephone contacts.
   (a) General rule. [13.1.1.1, 13.1.1.2.1, 13.1.3.1 and 13.15.2.2, pages 76, 78 and 104]
   (b) Time period for telephone calls – Division II sports other than football. [13.1.3.1, page 78]
   (c) Additional regulations. [13.1.3.2, page 79]
   (d) Exceptions. [13.1.3.3, page 79]
   (e) Permissible callers. [13.1.3.4, page 79]
   (f) Representatives of athletics interests – Division II. [13.1.3.5.2, page 79]
   (g) Nonpermissible callers. [13.1.3.5, page 79]
   (h) Collect and toll-free calls. [13.1.3.6 and 13.15.2.2, pages 79 and 104]

(4) Student-athlete withdrawn from four-year college. [13.1.1.2.2, page 76]

(5) Visit to prospective student-athlete's educational institution. [13.1.5, page 80]
(6) Permissible number of contacts. [13.1.6, page 80]

(7) Contacts on the same day. [13.1.6.1, page 80]

(8) National Letter of Intent signing as an off-campus contact. [13.1.6.2, page 80]

(9) Delivery of Letter of Intent. [13.1.6.2.1, page 80]

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   (a) Prospective student-athlete's educational institution. [13.1.7.1, page 80]

   (b) Practice or competition site. [13.1.7.2, page 80]

(12) Limitations on the number of evaluations. [13.1.8, page 81]

(13) Evaluation limits. [13.1.8, page 81]

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   (1) General rule. [13.2.1 and 13.15.1, pages 82 and 103]

   (2) Examples of types of financial aid and other benefits that may not be provided to prospective student-athletes. [13.2.2, page 82]

   (3) Employment of prospective student-athletes. [13.2.4, page 82]

   (4) Fundraising for a high school athletics program. [13.15.1.2, page 103]

e. Admissions and graduation-rate data – Individuals who receive the report and time period for providing the report. [13.3.1.1 and 13.3.1.2, page 83]

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   (2) Responding to a prospective student-athlete's request for information. [13.4.1.2, page 84]
(3) Video materials. [13.4.2 and 13.4.2.1, page 84]

(4) Recruiting advertisements. [13.4.4.1, page 85]

(5) NCAA or conference championship promotional materials. [13.4.4.2, page 85]

g. Transportation.

(1) Student-athlete. [13.1.2.4, page 78]

(2) General rule. [13.5.1, page 85]

(3) Transportation on official visit. [13.5.2, page 86]

(4) Auto transportation on official visit. [13.5.2.2, page 86]

(5) Air transportation on official visit. [13.5.2.3, page 86]

(6) Transportation of prospective student-athlete's relatives or friends. [13.5.2.2.1 and 13.5.2.8, page 86]

  • Coach transporting prospective student-athlete and prospective student-athlete's relatives or friends. [13.5.2.8.1, page 87]

(7) Transportation on unofficial visit. [13.5.3, page 87]

i. Official (paid) visit.

(1) One-visit limitation. [13.6.1.1, page 87]

(2) Maximum number of expense-paid visits. [13.6.1.2 and 13.6.1.3, pages 87-88].

(3) Written notification by institution required. [13.6.1.2.1, page 87]

(4) First opportunity for an expense-paid visit. [13.6.1.2.2, page 87]

(5) PSAT, SAT, PLAN (or PACT Plus) or ACT required for official visit. [13.6.1.2.3.1, page 87]

(6) Transfer student. [13.6.1.3.1, page 88]

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(8) Accommodations. [13.6.4, page 88]

(9) Entertainment, meals and lodging on official visit. [13.6.5.1 through 13.6.5.7, pages 89-91]

(10) Student host. [13.6.5.5, 13.6.5.5.1, 13.6.5.5.2 and 13.6.5.5.3, pages 89-90]

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(1) Unlimited number of unofficial visits. [13.7.1, page 91]

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(3) Meals and lodging on unofficial visit. [13.7.2.1.1 and 13.7.2.1.2, page 92]

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(6) Transportation during unofficial visit. [13.5.3, page 87]

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k. Entertainment and reimbursement of high school, college-preparatory school and two-year college coaches.

(1) Entertainment restrictions. [13.8.1, page 93]

(2) Transportation reimbursement. [13.8.1.1, page 93]

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(1) General rule. [13.9.1, page 94]
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(5) Employment of student-athlete [13.12.2.1.1, page 100]

(6) Restrictions on the involvement of athletics department staff members in privately owned camps. [13.12.2.3, page 101]

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4. Eligibility.

a. Seasons of competition.

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      (a) Qualifier. [14.02.9.1 and 14.3.1.1, pages 107 and 118]

      (b) Partial qualifier. [14.02.9.2 and 14.3.2.1, pages 107 and 120]

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(f) Eligibility for aid, practice and competition. [14.4.3.1.1, page 123]

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